

Rights and Privileges of Clinical Faculty

Clinical instructors are integral to the success of the college's instructional services in the Radiography, Medical Laboratory Technology, and Physical Therapist Assistant programs. These faculty are appointed by the college in cooperation with the clinical agency to deliver services in accordance with the policies and procedures of the college and, more specifically, as delineated in the policy manual of the respective academic program

Instructors appointed to the clinical faculty receive no monetary compensation, but in all other respects they enjoy the same rights and privileges of part-time faculty who are appointed to teach conventional courses. MCCC's *Adjunct Faculty Handbook* [www.mccc.edu/AdjunctFacultyHandbook/], published and updated periodically by the Vice President, Academic and Student Affairs, provides a summary of the rights and responsibilities of all part-time faculty. This publication also contains other important information that may be relevant to clinical instructors in the execution of their responsibilities. The *Academic and Student Affairs Update*, published monthly by the Vice President, provides timely information about activities and events of interest to all instructors. The following summarizes specific rights and privileges for MCCC's clinical faculty:

Academic Freedom

Clinical instructors enjoy the same level of academic freedom as all other faculty of the college. Moreover, they are encouraged to express their opinions written and orally to the coordinator of their program and to college administrators. The college also affords clinical instructors a variety of arenas in which they can discover connections to colleagues and opportunities to shape the college community. These include workshops, meetings, and events specifically designed for the debate of current institutional issues.

Tuition for MCCC Courses

Upon the recommendation of the Dean, Science & Allied Health Division, and approval of the Vice President, Academic & Student Affairs, clinical faculty may enroll without tuition in credit courses conducted by the college. On a space-available basis and subject to the approval of the Dean, Corporate and Community Programs, clinical faculty may enroll in noncredit courses; these opportunities are more limited. The following criteria will be used to determine whether the college will support tuition-free enrollment in MCCC courses:

- The course must relate, directly or indirectly, to the ability of the clinical instructor to execute his or her responsibilities as a practitioner in the profession and/or instructor in the program.
- The clinical instructor agrees to pay for any fees, books, and supplies needed for the course.

- The instructor must have served as the clinical instructor for at least one student across two different terms and must agree to continue as a clinical instructor in the program following completion of the MCCC course.

Professional Development

In addition to MCCC course enrollment without tuition as described above, the college offers clinical faculty the opportunity to participate in other professional development activities. These include the following:

- College-sponsored convocations, typically at the beginning of each semester, addressing topics of interest and importance to all instructors. Themes for recent programs have included student learning styles, strategies to improve teaching effectiveness, applications of new and emerging instructional technologies, diversity in the classroom. These events also cover developments specific to MCCC. Recent topics have included library resources, support services for students, general education in the MCCC curriculum.
- Ongoing workshops and meetings specifically targeting the interests and needs of part-time faculty. The college annually identifies a veteran instructor to organize and lead these sessions. Recent topics have included methodologies for evaluating student performance, assisting students with disabilities, and the role of teacher evaluations to improve instruction.
- Monthly meetings with specific themes of interest to instructors. Emphases in recent years have included writing across the disciplines and issues of gender, race and ethnicity in the classroom.


Commencement

All faculty, including those who serve as clinical instructors, are encouraged to participate in commencement ceremonies conducted in May of each year. The college will inform clinical faculty annually of the date and time for the ceremony. Clinical faculty may contact the college's Student Activities Office (extension 3435) in early spring to reserve academic attire at college expense.

College Facilities

Clinical instructors enjoy full library privileges at both the West Windsor and James Kerney Campus libraries. This includes reference assistance, loan privileges, interlibrary loans, and access to the on-line indexes and data bases. Information about library services (and a copy of the latest issue of the *Library Handbook*) may be obtained by visiting either library or by calling extension 3554.

Instructors also may use the college's fitness center and pool, located on the West Windsor Campus. Contact the Hours the Physical Education Department at extension 3741 for hours of operation and arrangements for access.



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Date