Mercer County Community College Physical Therapist Assistant Program Public Comment Policy

The Physical Therapist Assistant Program at Mercer County Community College consistently reviews program functions, policies and procedures to assure that they are consistent with College policies and the accreditation standards as set forth by the Commission on Accreditation in Physical Therapy Education(CAPTE*).

We welcome the comments, suggestions, ideas, and constructive criticism from the public. The Grievance / Due Process policies (Mercer County Community College Catalog and Handbooks) provide a voice for current and prospective students, employees, and other affiliated persons. However, individuals in the community who do not have a formal affiliation with Mercer are also welcome to provide comments according to the policy outlined below.

Please keep in mind that this process is only *for comments or suggestions that cannot be provided* by existing mechanisms established within the Mercer County Community College catalog, Faculty Handbook or the PTA Program Student/Learner Handbook.

- 1. Comments must be provided in writing and signed by the author.
- 2. Anonymous submissions will **not be** accepted. Written comments will **not be** provided on behalf of an anonymous source.
- 3. Comments must be submitted to the following address:

Mercer County Community College c/o PTA Program Coordinator P.O. Box 17202 Trenton, NJ 08690-1099

4. The PTA Program Coordinator will review and, where necessary, follow-up on all written, signed documentation within a reasonable period of time of receipt of said written documentation.

*The Commission on Accreditation in Physical Therapy Education American Physical Therapy Association 1111 North Fairfax St Alexandria, VA 22314 www.apta.org/CAPTE 703-706-3245