

Mercer County Community College (MCCC)
Petition to Commence the Professional Phase of the
Physical Therapist Assistant Program (PTAP)



INSTRUCTIONS Please complete this form indicating the general education, and PTA preparatory courses for which credit was earned and/or courses in progress. Submit the completed form to the Division Executive Administrative Assistant in (MS 128), PTA Program Coordinator, or place it in the lockbox outside of MS 128. **Petitions will be accepted through February 28 for class entering in that next summer. Decisions are made by the Admissions Office after Spring Break.**

Name _____ Student ID # _____

Address _____

City _____ State _____ Zip Code _____

Telephone # (Home) _____ Work # _____

Cell # _____ Email _____

All of the following information and, courses must be completed with official copies of transcripts on file in the Mercer County Community College Admissions Office to be considered eligible to Petition for the Professional Phase of the PTA Program.

Course	Semester	Year	College/University [□]
English (ENG 101)			
English (ENG 102)			
Psychology (PSY 101) [❖]			
Mathematics Elective (MAT115, MAT141 or MAT 140)			
Anatomy & Physiology I (BIO 103) ^{&}			
Anatomy & Physiology II (BIO 104) ^{&}			
Intro to PTA (PTA 101)			
Kinesiology (PTA 105)			

I verify that I have completed or am currently enrolled in the courses listed. I request consideration for acceptance into the professional phase of the Physical Therapist Assistant Program which will start in the Summer _____ semester. I understand that the petitioning process is unique for each year and does not “carry over” to another year if I am not successful for this summer’s class. I know that I would need to petition again. I also understand that I must have **a GPA at Mercer of at least 2.5** to be eligible for the PTA program.

Signature _____ Date _____

- Official transcripts for courses taken at another college or university must be submitted to the Admissions Office for review and transfer of credit. ***It is the sole responsibility of the petitioner to follow up on the receipt of transcripts.*** Only grades of C or higher will be considered for potential transfer credit.
- [❖] Psychology courses must be taken and passed within the past 10 years to be considered for transfer.
- [&] Both Anatomy & Physiology I and II (***all 8 credits***) must be taken and passed successfully with a grade of C+ or higher from the same institution within the past 5 years to be considered for transfer.

Mercer County Community College Physical Therapist Assistant Program

Petition for the Professional Phase

The process for acceptance of 28 individuals into the professional phase is based upon the following:

1. Your semester of first matriculation at Mercer as a PTA major is very important. *(Those who took courses at Mercer as PTA majors in earlier semesters will be accepted before those who just started taking courses at Mercer as a PTA major. If someone took courses at Mercer years ago under a different major that would not “start the clock” for them as a PTA major until he or she completes a change of major form and then takes a course as a PTA major)*
2. A minimum GPA of 2.5 is required for consideration as a candidate for the Professional Phase of the Physical Therapist Assistant program *(transfer credit does not carry a GPA, only the credit transfers)*
3. Selecting and assuring that you are listed as a Physical Therapist Assistant major
4. Successfully completing PTA 101 Intro to PTA and PTA 105 Kinesiology with a grade of C+ or higher through MCCC. Transfer credit for PTA prefixed courses will not be considered for credit.
5. Successfully completing Anatomy & Physiology I and II with grades of C+ or higher at the same institution where Anatomy & Physiology I was completed
6. Successfully completed **all of the courses that need to be completed** with a grade of C or higher and if those courses were taken at another institution, making sure that official copies of the transcripts are on file at Mercer and that the time periods are still current

Additional Information:

- The Admissions Office is responsible for the selection process based upon the criteria listed above.
- All petitioners will be notified by mail **after** Spring Break.
- A short wait list will be maintained and those who are on that list will also be notified that they are wait-listed. Those individuals should be prepared to potentially receive a telephone call up to or including the first day of class in the first summer session.
- If after being notified that you are either provisionally accepted or waitlisted, you decide that you do NOT want to be a part of the PTA program, you must notify the PTA Program Coordinator in writing of your decision.
- If a petitioner was not accepted and decides to petition again but will not be taking classes at Mercer, it is the responsibility of the petitioner to complete a Leave of Absence form with the Registrar’s Office and maintain communication with the PTA Program Coordinator via email.
- The PTA program website should be consulted for additional information regarding registration questions.
- Those who are petitioning for **re-admission** into the professional phase of the PTA program after a leave of absence from the **Professional Phase of the PTA program** are not guaranteed re-acceptance. He or she could potentially earn a seat based upon availability in the semester in which he or she needs to re-start, based upon the successful completion of a re-entry practical examination that demonstrates competence in the skills that had previously been mastered for all lab courses. Timelines are listed in the Student/learner Handbook which is posted on the PTA program website.

<http://www.mccc.edu/~behrensb/StudentHandbook.htm>